



State Council of Educational Research and Training

(An autonomous body under Department of Education, Govt. of NCT of Delhi)

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No. F. 3(3)ii/TDC/INSET/SCERT/2022-23/6427-35

Date: 10.08.2022

CIRCULAR

Sub: Teacher Development Coordinator (TDC) exposure visit.

Rational of Exposure visit:

Exposure visits give a chance to people from various geographies to learn and interact with each other. This will help them in getting the real life experiences and some great learning, through which they can bring improvement in their daily life. The purpose of this exposure visit is to explore the new ideas and best practices which they can implement in their real life and enhance their learning.

Objectives of Exposure visit:

1. To exchange ideas and experiences regarding best practices and challenges.
2. To interact and learn from each other.
3. Develop and promote creativity that increases the performance and enthusiasm in their professional life.
4. To enhance the knowledge and skills which help them in their overall professional development.

Utilization of Exposure Visits

To ensure a successful exchange visit, it is very important that the visiting group have a basic plan as well as orientation of their visit and they have to fully involve themselves in identifying the subject matter that they are interested in learning about.

1. TDCs have to think carefully and make documentation of their learning/ experiences as this will help them as well as others in the sustainability of their work.
2. Ensure that the visiting and host groups are both clear about the purpose of and arrangements for the visit.
3. Develop a plan for the visit. This makes it efficient and cost effective with regard to transport, accommodation and other expenses.
4. Give adequate time for discussions and demonstrations where necessary.
5. Plan some activities and games during the visits to make the visit more interesting and joyful.

Outcomes of TDC exposure visit: -

1. They will learn from exchange of knowledge and be able to build successful integration of sustainable processes in their daily as well as professional life.
2. After listening to some best positive stories with real life experiences they build enthusiasm and motivation in their life.

3. They build the clarity of their role and find out the area of improvement.
4. Through this exposure, they will get multiple perspectives which would further help them in creating a shift towards a growth mindset.

Operating Process: -

1. Total 200 TDCs will get an opportunity of exposure visit (National or International) in batch wise manner.
2. The selection of 20 TDCs (from each DIET & B Ed Division, SCERT) for the batches will be based on the recommendation of DIET officials and B.Ed Division, SCERT based on the following criteria as appended jurisdiction.

S.N.	Name of Institution	DOE Districts	DOE Zones
1	DIET, Dilshad Garden	North East (I & II)	4,5,6
2	DIET, Keshavpuram	NW - A	9,10
3	DIET, Pitampura	NW - B (I & II)	11,12,13
4	DIET, Ghumanhera	SW - B (I & II)	21,22
5	DIET, karkardooma	East	1,2,3
6	DIET, Rajinder Nagar	West -A , West - B	14,15,16,17,18
7	DIET, Moti Bagh	South	23, 24
8	DIET, RK Puram	SW - A	19,20
9	DIET, Daryaganj	North, Central, New Delhi	7,8,27,28,26
10	B Ed Division (SCERT)	South East	25, 29

3. Schools must recommend only those TDCs who have more than two years of experience as an TDC in the respective School.
4. Name of only those TDCs should be recommend by the schools (HoS & Mentor Teacher) to their respective DIETs who haven't gone for an exposure visit prior to this visit.
5. Further, DIET will short list the names and share with DDEs for their recommendation. After giving their recommendation DDEs will re-share this with DIET.
6. On the basis of recommendations given by DIET and DDE, SCERT will further select the names of TDCs for the exposure visit.

HoS and Mentor Teacher recommendation criteria for TDC Selection		
S.N.	Criteria	Remarks
1	Mention the Tenure of working as a TDC in that school	
2	Mention if the the present TDC has been to Singapore exposure visit	
3	If any TDC from the school have been sent for exposure visit to Singapore	
4	Mention the school level contributions of TDC for academic development	
5	TDC has attended all TDC CLS	
6	TDC has conducted all ART meeting in the given timeline	
7	TDC has good Content Understanding of all the LICs	
8	TDC has a School Vision for future (Leadership). (This has to be explained)	
9	TDCs have initiated Innovative practices in academics. Mention one or two innovative practices in academics	
10	ART Meetings feedback forms filled by the school of TDCs throughout the LIC.	
11	TDCs regularly receive feedback from MTs	
12	TDC has the ability to lead academic discourse	
13	ART Meetings have been observed by HoS, MT , DC, PM, BRP and DIET officials	
	After Exposure Visit	
1	TDCs should agree to share their specific learnings within 15 days of	

	return from the visit.	
2	TDCs to share their action plan for implementing the learning from the visit	
3	TDCs to present how they executed the action plan through webinar	
<div style="display: flex; justify-content: space-between; padding: 10px;"> <div style="width: 45%;">Signature of HoS</div> <div style="width: 45%;">Signature of MT</div> </div>		
DDE/DDE Zone recommendation - (Based on MT and HoS recommendations)		
S.N.	DIET Principal and TDC facilitators recommendation criteria for TDCs	Remarks
1	Has attended all TDC CLS	
2	TDC has good Content Understanding	
3	Has conducted all ART meeting in the given timeline	
4	Best practices shared by the TDCs	
5	ART meeting feedback forms filled by the school of TDCs throughout the LIC.	
6	TDCs regularly receive feedback from MTs	
7	ART meeting observed by DIET officials, DC, PM, BRP, MT	
	Signature	

Note: After coming back from the exposure visit TDCs have to share their action plans with SCERT which also includes how they executed the learnings of visit in school and peer network and SCERT will do the follow-up on the plan accordingly. Along with this TDCs also share their learnings with larger groups through seminars or by conducting the sessions.

Please adhere to the given timeline for response submission.

Response from School to respective DDE Office - 20/08/2022

Response from DDE Office to respective DIET - 25/08/2022

Response from DIET to SCERT - 30/08/2022

For any query/information, Dr. VK Pathak, Nodal Officer, INSET CELL & TDC Programme, SCERT Delhi may be contacted on E-Mail insetcellscert@gmail.com .

(Dr Nahar Singh)

Joint Director (Academic)

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Copy to:

- 1.P.S. to Secy. Education/Chairperson SCERT
- 2.P.S. to Director Education
- 3.P.S. to Director, SCERT
- 4.Addl. DE (School), Old Sectt. Delhi
- 5.Principals of Concerned DIETs /B Ed division SCERT
6. OSD/NO-MT/TDC Programme, DoE
7. Nodal Officer, INSET Cell
8. Web Information Manager, SCERT
9. Guard File

(Dr Nahar Singh)

Joint Director (Academic)