

STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING
(An autonomous Organization of Education Dept., Govt. of NCT of Delhi)
VARUN MARG, DEFENCE COLONY, NEW DELHI-110024

F. No. 4/B.Ed/Proshs./B.Ed./SCERT/2021/6060-62

Dated: 02/08/22

To

Dy. Director (E-IV)
Directorate of Education
Old Secretariat, Delhi - 110054

Subject: In-service B.Ed. Admission (2022-24).

With reference to your letter F. No.DE-IV(6)(343)/E-IV/2021/360 dated 26.07.2022 on the subject cited above received from Dy. Director of Education (E-IV) Branch on 29.07.2022. The B.Ed. (In-service) admission related files alongwith all requisite documents of nominated eligible Assistant Teachers (Primary of Govt. Schools of DOE) for undergoing B.Ed. course conducted by SCERT Delhi for the academic year 2022-23 should reach the office of the B.Ed. Division, SCERT Delhi by **05.08.2022 (5: 00PM)**. Directorate of Education (E-IV) Branch please upload the letter on the DoE website.

(Prof. Abha Sharma)
Principal, B.Ed.

Copy to:

1. P.A to Joint Director

✓ 2. WIM, SCERT (Nodal Officer please to upload on the SCERT Website)

D.237/INSET
SCERT
3/08/22

(Prof. Abha Sharma)
Principal, B.Ed.

Documents to be submitted at the time of admission B.Ed. 1st Year
(Session 2022 -23)

CHECK LIST IN-SERVICE B.ED. COURSE

S. No.	PARTICULARS	SET – 1 Original with File Cover	SET – 2 Photocopy
1	Application form	1	1
2	Recommendation Letter issued by HOS	1	1
3	Character Certificate (Head of the Institutions)	1	1
4	Work conduct report (Minimum Five Years)	1	1
5	Integrity Certificate	1	1
6	Undertaking by the applicant : I, _____ Assistant Teacher Primary hereby declare that : A – I do not already pouses or pursuing B.Ed. degree. B- I have not been issued SAV Certificate. C- No study leave has been granted to me in entire service D – I will submit a copy of B.Ed. degree to HOS Concerned after completion of B.Ed. successfuiy. E- All above points verified by the HOS.	1	1
7	Vigilance Clearance Report Zonal /District Level	1	1
8	Service Book Front Page, Joining Entry and Appointment Entry verified by HOS	1	1
9	Appointment Letter	1	1
10	Joining Letter	1	1
11	Medical Certificate/Fitness certificate issued by MBBS Doctor	1	1
12	FORM No. 7 Attested by Notary Public	1	1
13	All Qualification Certificates alongwith mark sheet 10th to Last Qualification	1	1
14	Cast Certificate (SC/ST/OBC/)	1	1
15	Photographs (Passport size)	2	-