



STATE COUNCIL OF EDUCATIONL RESEARCH AND TRAINING
(An Autonomous Organisation of Directorate of Education, GNCT of Delhi)
VARUN MARG, DEFENCE COLONY, NEW DELHI- 110024

F.No 3(3)(II)/INSET CELL/SCERT/2021-22/ 9917 - 31

Date: 15/12/2021

CIRCULAR

Subject: Establishment of PDT (INSET) Cell in SCERT.

SCERT, Delhi has set out to transform the structure of Professional Development of Teachers (PDT) or In-service teacher Education & Training (INSET) by recognizing the need for a rigorous training program for all teachers across Government schools in Delhi. It has been decided by the competent authority to establish **PDT (INSET) Cell** with the intention of elevating quality of training by making it competency-based which would lead to continuous professional development of teachers by learning latest innovations and advancement in the teaching profession and provide need-based trainings to bridge the gap of subject based trainings.

Details regarding Aims and objectives, structure and, administration and operations may kindly be seen in the enclosure attached herewith. All may kindly see for the information for necessary action.

This is issued with the prior approval from competent authority

ENCL: as above

[Signature]
(Dr Nahar Singh)

Joint Director (Academic)

F.No 3(3)(II)/INSET CELL/SCERT/2021-22/

Date:

Copy to:

1. P.S. to Pr Secy. Education/Chairperson SCERT
2. P.S. to Director Education, GNCTD, Old Sectt. Delhi
3. P.S. to Director, SCERT
4. P.S. to SPD, Samgra Shiksha
5. Director, Education, South DMC
6. Director, Education, East DMC
7. Director, Education, North DMC
8. Director, Education, DCB
9. Director, Education, NDMC
10. Addl. DE (School), Old Sectt. Delhi
11. Principals of DIETs
12. Nodal Officer, PDT (INSET) Cell
13. Concerned Faculty, SCERT/DIETs
14. OS IT for uploading on DoE website
- ✓ 15. Guard File

[Signature]
(Dr Nahar Singh)

Joint Director (Academic)



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Establishment of PDT (INSET) CELL

1. Background

Delhi has approximately 3,000 government schools serving over 25 lakhs children. The government body responsible for the training and professional development of these public educators is the State Council for Education Research and Training (SCERT), supported by district level agencies called District Institute of Education and Training (DIET). All other bodies responsible for schooling such as Directorate of Education (DOE), New Delhi Municipal Corporation (NDMC), Delhi Cantonment Board (DCB) and all Municipal Corporations of Delhi (MCDs) work with the SCERT and DIET to support their teachers. Given the multitude of public bodies, government school teachers have shared training experiences leading to significant variation in learning outcomes across Government schools.

In 2021 SCERT has set out to transform the structure of Professional Development of Teachers (PDT) or In-Service Teacher Education & Training (INSET) by recognizing the need for a rigorous training program for all teachers across Government schools in Delhi. In-service teacher training programs refer to the short-term education modules that have been specially designed for professionals already working as teachers. The intent behind this transformation is to elevate the quality of training while designing content that marks a shift from content to competency-based training, setting a benchmark for high-quality teaching-learning practices. The NEP (2020) also recommends continuous professional development of teachers for self-improvement and to learn the latest innovations and advancements in the teaching profession. To fill this gap of moving from subject based training to new approach of training interventions, competency-based modules have been recommended to SCERT Programme Advisory Committee (PAC) 2021-22. The transformation has been from Seminars to Workshops and now in the process of transformation from Workshops to Need Based Trainings.

2. Aims and Objectives:

Aim:

SCERT, Delhi will provide world class teacher training to all the teachers of Delhi by reinventing the in-service teacher training model through introduction, integration and alignment of multiple programmes. PDT (INSET) Cell will take initiatives to share ideas, feedback, and programmatic material for better alignment that leads to the holistic development of teacher competency and members of the INSET CELL will strive to align the thematic priorities in order

to serve the common purpose of robust Continuous Professional Development of teachers. SCERT will also be involved in Planning and deciding Objectives for Training (selecting the right participants who are in need, identifying goals and objectives), PDT Methodologies, Curriculum content, Assessment of Training and dissemination/ communication of learnings from training.

Objective:

1. *Promote and support the continuous professional development of teachers through newer interventions of global best practices.*
2. *Introduction of a Standard Operating Procedure (SoP) to standardize administration and operations for all programs and departments.*
3. *Creation and maintenance of a periodic calendar for smoother functioning of all INSET programmes and departments.*
4. *Create alignment between all programs to constantly integrate and improvise the combined effect of these programs at the classroom level.*

3. Structure:

a) Core team

1. Nodal officer of INSET CELL
2. CMIE fellows
3. Knowledge partners
4. Floating Programme Nodal Incharge(s) (of the ongoing programme at the given time)
5. Advisor/Consultant

b) Program Board Committee

Nodal Officer, INSET Cell: Dr. V K Pathak, Assistant Professor

Programs	Nodal In-Charge	Designation
1. Happiness Cell	Dr. Anil Teotia, Dr Shyam Sunder	Principal, Assistant Professor
2. Samagra Shiksha	Ms Vandana GV	Assistant Professor
3. Continuous Professional Development of Teachers (CPDoT), Desh Bhakti Curriculum	Ms. Shilpa Sud	Assistant Professor
4. TDC Program, Professional Development of SCERT/DIET faculty	Dr. V K Pathak	Assistant Professor
5. EMC, Diksha	Dr. Sapna Yadav	Sr. Lecturer
6. SMC (Parents Outreach)	Dr. Ritika Dabas	Assistant Professor

7. STC, Eco Club, Lab Asst.	Dr. Bindu Saxena	Assistant Professor
8. Nishtha Trainings	Sh Sanjay Kumar Sh. Pramod Malik	Assistant Professor Lecturer
9. Cell for School Leadership, National Exposure Visits (MTs/TDC/HoS/SCERT Faculty)	Ms. Nishtha Verma	Lecturer
10. Mission Buniyaad	Dr. B.S. Rawat	Assistant Professor
11. MT Program, International Exposure Visits (MTs/Hos/SCERT Faculty/TDCs)	Ms. Anju Pathak	Assistant Professor
NOTE: Nodal In-charge(s) for new programme/intervention will be decided by Joint Director (Academics).		

4. Administration and Operations

- All existing programmes nodal incharges will be required to share a tentative calendar for the next 3 months. The tentative calendar shall be shared at least 20 days before the start of the quarter. This is done primarily for two reasons:
 - To avoid overlap of training of different programmes.
 - Smoother session allocation to facilitators so that they get appropriate time to prepare for sessions.
- Need Analysis of teachers and principals will be done on a quarterly basis by the INSET Cell.
- Proposals for the upcoming training programmes must be sent last by 20th of every month to prepare the calendar for the next month in advance. Additionally following deliverables also must be submitted: -
 - Session plan (Course Design)
 - PreTest and PostTest for the programme/interventions (Links)
 - Facilitator of the training (Example: MTs/DIET faculty/Knowledge partners/RP/etc.)
 - Beneficiaries/Trainees (Example:PGT/TGT/PRT/Program Coordinators etc.)
 - Intended start date
 - Session PPT (if applicable)
 - Other material, etc. if required.
- Once the deliverables and dates have been approved, the final dates of the training session along with the operational plan for it (batches, coordinators, dates & venues etc.) will be finalized by the PDT/INSET Nodal Officer.



5. Feedback will be provided for the submitted session plan which will need to be incorporated in the final execution. Observations on final execution will also be shared and incorporation of feedback would be expected in the forthcoming training.
6. Nodal In-charges and knowledge partner representatives from all active programmes will meet once every 3 months to share their upcoming priorities and align with each other's priorities to avoid conflict in prioritization for teachers.
7. Nodal In-charge and knowledge partner representatives from all active programmes will present their initiative in the PAC for budgetary approval.
8. In case of a new intervention, an email needs to be sent to the Joint Director, Academic (nahar.singh25@gov.in) and the Nodal officer of PDT/INSET CELL (insetcellscert@gmail.com) informing about the launch and introduction of the program, a concept note on the program and also request to depute a Nodal In-charge for the program.
9. For any information specific to respective programs that require to be circulated on mail/WhatsApp, A copy must be sent to the Joint Director (Academic) and the Nodal officer of PDT/INSET cell (insetcellscert@gmail.com).
10. The correspondence for anything related to SCERT training shall happen through the official Email ID of PDT/INSET Cell: insetcellscert@gmail.com.



(Dr V K Pathak)
Nodal Officer (PDT/INSET Cell)



(Dr Nahar Singh)
Joint Director (Academic)