

STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING
(An Autonomous Organisation of Education Deptt. Govt. of NCT of Delhi)
VARUN MARG, DEFENCE COLONY, NEW DELHI-110024

F. No. 7.(1) Misc/Admn SCERT/Gr'A/ 18056-60


Dated: 07/3/25

ORDER

The following Section Officer working in Administration Branch, of SCERT are allocated work as under:-

No	Name of Officer	Coordinate	Link Officer
1	Ms. Neera,(SO-I)	Group A,B, C& D, Policy and Recruitment, work related to Executive Committee.	Sh. Bir Singh S.O
2	Sh. Bir Singh, (SO-II)	Court Cases, Reimbursement of Medical Bill File. Coordination work related to Grievances, Audit, questions related to Lok Sabha, Rajya Sabha, Legislative Assembly, Government reports and Other Miscellaneous Work. such as - ---RTI, Vigilance Matters, MACP, Tenders, Automation Project (E-office)Promotions.	Ms. Neera S.O

This issues with the prior approval of Competent Authority, SCERT.


(Dr. Mukesh Yadav)
Secretary/Head of Office
SCERT

Copy for information and necessary action:-

1. PS to Director, SCERT
2. PA to Joint Director, SCERT
3. Officers Concerned
4. All Dealing assistants of Admn, Branch.
- ✓ 5. WIM, SCERT
6. Guard File

Neera
06/3/25
(Section Officer)
Admn, SCERT