



# STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING

(An Autonomous Organization of Education Department, GNCT of Delhi)

VARUN MARG, DEFENCE COLONY, NEW DELHI- 110024

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F.No.11(2)JDB (Acad)/Misc./SCERT/2021-22/ 15506-12

Date:- 24/11/23

## ORDER

SCERT is conducting Various INSET training programs for all teachers across Government schools in Delhi. A contingency fund is allocated in these training programs to cover unanticipated events or emergencies. Coordinators can use it efficiently by following these guidelines:

1. **Emergency Situations:** When unanticipated things like equipment breakdowns, or other situations arise that could interfere with the training program, use the contingency fund.
2. **Participant Needs:** In cases where participants face unexpected challenges such as medical emergencies, the contingency fund can be used.
3. **Travel Contingencies:** The contingency fund can be used to address unexpected travel-related issues by the coordinator, such as carrying study materials, stationery, or TLM from the coordinating Institutes.
4. **Documentation and Quality Improvement:** Coordinators may also use the contingency fund to make unexpected improvements to the training program, such as Printouts or training materials.

This issues with the prior approval of the Competent Authority.


  
Dr. Nahar Singh  
Joint Director (Academic)

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Date:- 24/11/23

### **Copy to:**

1. PS to Secretary (Education) Chairperson SCERT
2. PS to Director (SCERT).
3. All Principals of B.Ed Division SCERT/DIETs.
4. Nodal Officer INSET Cell
5. S. O. Acad.
6. WIM SCERT
7. Guard file

  
Dr. Nahar Singh  
Joint Director (Academic)