



**STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING**  
(An Autonomous Organisation of Directorate of Education, GNCT of Delhi)  
VARUN MARG, DEFENCE COLONY, NEW DELHI- 110024

F.3/(5)/ SCERT/MDC/2021-22/12992-13008

Date: 09/2/22

**CIRCULAR**

**Subject: Establishment of Material Development Cell in SCERT**

SCERT, Delhi an autonomous body, established in May, 1988 has been providing academic resource support to the Directorate of Education and the Education Departments of MCD and NDMC and Cantonment Board so as to achieve an overall improvement in the quality of school education. SCERT and DIETS have been developing material (teacher handbooks, modules, activity books, activity kits, posters, curriculum frameworks, teaching-learning material and TLM kits etc.) for various stakeholders pertaining to school and teacher education. Projects pertaining to material development are published every year. However, it is pertinent to compile the existing material development work under one umbrella in a comprehensive and structured manner. This will enable the academicians and researchers to broaden their perspective, understand the missing links and lacunas in different areas related to school education and teacher education. As an educational institution, it is academically beneficial to create repositories of material for developing our knowledge base supporting school education and teacher education at all levels, skills and attitudes required for educational research and material development.

Against this backdrop, it is imperative to establish a material development cell to strengthen quality resources and support material, to collect and compile information related to all material development projects (PAC approved and others) and further streamline all existing material development projects in broad areas on a single platform.

*(Signature)*  
(Dr. Nahar Singh)

Joint Director (Academic)

Date: 09/2/22

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Copy to:

1. P.S. to Pr Secy. Education/Chairperson SCERT
2. P.S. to Director Education, GNCTD, Old Sectt. Delhi
3. P.S. to Director, SCERT
4. P.S. to SPD, Samagra Shiksha
5. Principals of DIETs
6. Nodal Officer, Material Development Cell
7. Concerned Faculty, SCERT/DIETs
8. Web Information Manager for uploading on the website
9. Guard File

*(Signature)*  
(Dr. Nahar Singh)

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**Establishment of Material Development Cell in SCERT**

**Vision**

- To formulate standards and ensure the development of quality material at all levels for school education and teacher education developed by DIETs and SCERT

**Objectives**

- To ensure material is developed in all the areas (school students, teachers, Anganwadis, administrators, principals, mentors, TDC, parents, EVGC, neo-literates and STC centres, etc.) according to the recommendations and guiding principles of NEP 2020
- To ensure material is developed for all the levels (Foundational, Preparatory, Middle and Secondary Stage, PSTE, INSET, Life- long learning) as and when required as per the needs of the state
- To consider the shifting trends of teaching methodology, the advancement of the school curriculum, the innovation in education policy, and the demands of society while developing the content
- To consider and approve new and innovative ideas/ pedagogical practices related to supporting material/teacher handbooks/question banks/activity books/workbooks/TLM/ storybooks
- To organize discussions on material developed in the recent years and identify missing links, gaps, emerging areas where there is a need to develop other material
- To develop content to extend inclusive education for children with disabilities
- To develop content that is quite interactive and draws the reader's attention
- To ensure effective dissemination of material
- To provide useful web links along with the content to promote better understanding
- To provide relevant information keeping in mind the usefulness of the content
- To ensure sources used in creating the content must be authentic and reliable
- To provide material in both the modes-online and offline



- To prepare a well-organized and user-friendly material, so people can use and handle these materials very easily
- To ensure original and plagiarism free quality material at DIETs and SCERT
- To showcase material annually in the form of exhibition/national/international conference

#### **Core Team (SCERT)**

1. Dr. Nahar Singh (Joint Director, Academic, SCERT)
2. Dr. Ritika Dabas (Senior Lecturer, SCERT)
3. Dr. Rekha Rani Kapoor, Assistant Professor, SCERT (Nodal officer of Material Development Cell )
4. Dr. Manisha Taneja, Assistant Professor, SCERT
5. Ms. Farzana (Assistant Professor, DIET Darya Ganj)
6. Mr. Pardeep Kumar (Assistant Professor, DIET Karkardooma)

#### **Material Development Committee at State Level**

Division	State Committee Members	
Foundational	Dr. Meena Sehrawat	Assistant Professor, DIET Ghumanhera
	Dr. Ritika Dabas	Senior Lecturer, SCERT
	Mr. Sanjay Kumar	Assistant Professor, SCERT
	Dr. Chanchal Kumari	Assistant Professor, R.K. Puram
Preparatory	Dr. Amit	Assistant Professor, DIET Darya Ganj
	Dr. Ajay Kumar	Assistant Professor, DIET Rajinder Nagar
Middle	Mr. Joginder	Assistant Professor, DIET Moti Bagh
	Mr. Rajesh	Assistant Professor, DIET Dilshad Garden
Secondary	Dr. M.M. Roy	Assistant professor, DIET Ghumanhera
	Dr. Chitra Khurana	Assistant Professor, DIET Pitampura
Teacher Education	Dr. Rekha Rani Kapoor	Assistant Professor, SCERT
	Dr. Manisha Taneja	Assistant Professor, SCERT
	Dr. V. K. Pathak	Assistant Professor, SCERT
Administrators	Dr. B. S. Rawat	Assistant Professor, SCERT
	Ms. Nishtha	Lecturer, SCERT
Parents/ community	Dr. RitikaDabas	Senior Lecturer, SCERT
	Ms. Vandana	Assistant Professor, DIET Karkardooma

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Multimedia	Dr. Apsara Ansari	Assistant Professor, SCERT
	Ms. Tapshree	Assistant Professor, SCERT
Miscellaneous	Dr. Alok Kumar Mishra	Assistant Professor, DIET Pitampura
	Dr. Anamika Rohilla	Assistant Professor, DIET Keshav Puram

### **Material Development Committee at District Level**

<b>Name of the DIET</b>	<b>District Committee Members</b>
DIET Rajinder Nagar	Dr. Ajay Kumar
DIET Pitampura	Ms. Preeti
DIET Keshav Puram	Dr. Anamika Rohilla
DIET Moti Bagh	Dr. Sarika
DIET RK Puram	Dr. Chanchal Kumari
DIET Karkardooma	Ms. Vandana
DIET Dilshad Garden	Mr. Rajesh
DIET Ghumanhera	Ms. Anu Yadav
DIET Daryaganj	Ms. Farzana

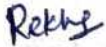
### **Administration and Operations**

1. All DIET in-charges will submit their compiled Report indicating Material Development done in their respective DIETs in the last three years, missing links and gaps and innovative interventions/areas that can be taken up according to emerging needs of the society and recommendations/guiding principles of National Education Policy 2020. This report will be submitted at [mdcscert1@gmail.com](mailto:mdcscert1@gmail.com). A copy will also be marked to Joint Director (Academic), SCERT.
2. They will present their compiled report at SCERT. All DIET in-charges will meet once a month to share their upcoming priorities/areas and align with each other's areas to avoid duplication/repetition of work.
3. All DIET in-charges will organize faculty meetings in their respective DIETs twice a month to discuss emerging trends in the different areas and ensure authentic, plagiarism-free and high-quality material and submit reports at [mdcscert1@gmail.com](mailto:mdcscert1@gmail.com).
4. The State Committee Members of Material Development Division i.e. Foundational, Preparatory, Middle, Secondary, Teacher Education, Administrators, Parents/Community,

Multimedia and Miscellaneous will be responsible for original, plagiarism-free and high-quality material in their respective divisions at the State Level. They will be in regular contact with District Committee Members (DIET In-charges) for the required information. They will support PAC in the finalization and approval of Material Development Proposals in terms of inputs and advice.

**5. Material Development Cell email ID:**

[mdcscert1@gmail.com](mailto:mdcscert1@gmail.com)



**(Dr. Rekha Rani Kapoor )  
(Nodal Officer, Material Development Cell)**



**(Dr. Nahar Singh)  
Joint Director (Academic)**