



State Council of Educational Research and Training

(An autonomous organization of Govt. of NCT of Delhi)

Varun Marg, Defence Colony, New Delhi 110024

<http://scert.delhi.gov.in>

F.No.3(3)(xiii)/IIMK/MCD/Principal/INSET/SCERT/2023-24

18654-60

Date: 15.01.24

CIRCULAR

Sub: Five Days Capacity Building Program for Heads of Schools/ Officers of MCD at IIM Kozhikode during 21-26 January, 2024.

SCERT, Delhi is organizing a Five day Capacity Building Program for Heads of Schools/Officers of MCD and a Teacher Educator of DIET at IIM Kozhikode. The goal of this program is to equip the participants with modern technology and to foster in them a professional attitude towards management and leadership. 50 participants will attend the program during 21-26 January, 2024 (including journey dates).

Objectives of the program are to develop:

- Leadership skills
- Effective Communication and Team Management skills
- Skills of managing and sustaining change
- Mentoring and Counseling skills

Schedule of the program:

Program Date	: 22- 26 January, 2024
Departure (Delhi – Kozhikode, by Air)	: 21 January, 2024
Arrival (Kozhikode – Delhi, by Air)	: 26 January, 2024
Venue	: IIM- Kozhikode
Participants	: 50 (46 Principals, 3 Officers of MCD and 1 DIET faculty)
Coordinator	: Dr. Radha Rani Bhattacharya, Asst. Professor, DIET Rajinder Nagar

The DDE (Zones), MCD concerned are hereby requested to ensure that all the participants whose name appear in the list are to be deputed to attend the training program without fail.

The ANNEXURE-A includes the list of participants for the training program.

This issues with the prior approval of the competent authority.

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Copy to:

1. PS to Secretary (Education) Chairperson, SCERT, Delhi
2. P.S. to Commissioner, MCD
3. P.A. to Director, SCERT, Delhi
4. P.A. to Director, Education, MCD
5. P.S to Additional Director Education, MCD
6. Principal DIET, Rajinder Nagar
7. WIM, SCERT
8. Guard File

(Dr. Nahar Singh)

Joint Director (Academic)

Date: 15.01.24

(Dr. Nahar Singh)

Joint Director (Academic)

ANNEXURE- A					
S.No	Name	Employee ID	School Name	School ID	Zone
1	Neelam Kumari	Dy. Director of Education			Keshavpuram
2	Anguri Bai Meena	School Inspector			Central
3	Ramesh Chand	School Inspector			Rohini
4	MOHD NASIM HAIDER	95008296	MCPS Transit camp A-block-II, Kalkaji marg boys	1958090	Central
5	TAZEEN FATIMA	95008793	MCD CO ED PRIMARY SCHOOL MODI MILL, opp. Okhla Sabji mandi	1958066	Central
6	GHAZALA ZAMIR	95008322	MCPrimary school D block New Friends colony Hindi	1958041	Central
7	RAJEEV KUMAR JAIN	95064403	MCD Primary school no. 1 (II) , Tughlakabad Exten. New Delhi - 110019	1958098	Central
8	Rukhsana khatoon	95008420	MCPS Railway Colony Badarpur 2nd Pul Prahladpur	1958094	Central
9	TANWEER AHMAD ASI	95064846	Mc primary school, Madanpur Khadar, Phase 2 (1)	1958147	Central
10	Saraswati Pokhriyal	95063952	MCD Pry Sch Madanpur Khadar Phase-3, girls	1958148	Central
11	Rajender Kumar	95013093	MC Primary Boys School, Rithala-II, Delhi -110085	1354104	Rohini
12	Subhash Chander	95010285	MCPS Sultanpuri A block Co-ed	1354415	Rohini
13	RAJKUMAR GOEL	95026926	Nigam Pratibha Vidyalaya Rohini sector 5 B	1354058	Rohini
14	SUMAN LATA	95035342	MCPS J J Nangloi No3 Co-ed	1556388	Rohini
15	BHARAT LAL MEENA	95019482	M C P S JWALAPURI A II	1556375	Rohini
16	Chandra Shekhar	95027447	MCPS P4/1st SULTANPURI	1354436	Rohini
17	BUDDHI RAM	95011288	MCPS SULTANPURI G-II DELHI 110086	1354435	Rohini
18	SHANKAR LAL	95001198	MCPS MOHAN NAGAR CO-ED	1757154	Najafgarh
19	KAVITA SHARMA	95025349	MC Pry.Co.Ed.school Mahavir enclave D block	1757164	Najafgarh
20	RAJMATI	95023339	MCPS CO-ED NASIRPUR POCKET 6	1757215	Najafgarh
21	SARITA	1757114	M C.P.S.Nangli Sakrawati-I	1757114	Najafgarh
22	DEEP KUMAR YADAV	95022022	MCPS KHARKHARI JATMAL, New Delhi-110043	1757112	Najafgarh
23	KUSUM	95024704	MCPS JHARODA KALAN BOYS	1757146	Najafgarh
24	KAILASH SINGH	95024678	MC PRY BOYS SCHOOL BIJWASAN	1757234	Najafgarh
25	SARLA BHAT	95028557	MCPS KHAIRA No 2	1757118	Najafgarh
26	SURAJ PARKASH	95025280	MCPS Pandwala Kalan	1757182	Najafgarh
27	ASHA RANI	15015495	Rajokari Girls	1757248	South
28	ASHA RANI	15022231	MCPS RAJOKARI Boys	1757247	South

29	AWDHESH MEHTO	15016847	MCPS KISHAN GARH	1757254	South
30	GURSHARAN KAUR	95065120	MPSL JANTA GARH - I	1958077	South
31	RAKESH KUMARI	15016344	MCPS MMTC COLONY	1959008	South
32	SAROJ SEHRAWAT	15016660	MCPS PRIMARY BHNIM NAGARI	1959022	South
33	NEELAM SANSANWAL	15016658	MCPS Saket G Block	1959093	South
34	Sarita	95009446	MCPS MUKHERJEE NAGAR NEW (co-ed)	1253091	Civil Line
35	Darshana Sharma	95024317	MCPS Samaypur old (Girls)	1253160	Civil Line
36	Lawrencia Tigga	95009241	MCPS HAKIKAT NAGAR (co-ed)	1253093	Civil Line
37	Ramji Lal Meena	95009097	MCPS JAHANGIR PURI A Block (Boys)	1253056	Civil Line
38	MADHU BANSAL	95010130	MCPS JAHAGIR PURI	1253045	Civil Line
39	ANJANI CHALAL	95000188	M.C.P.S LAMPUR CO-ED	1355106	Narela
40	NIRMALA KUMARI	95030585	NIGAM PRATIBHA GIRLS SCHOOL, NARELA MANDI 1	1355096	Narela
41	RAM NIWAS	95012779	MCPS CO-ED AUCHANDI	1355020	Narela
42	Sushila kumari	95000066	MCPS NARELA MANDI2-1	1355098	Narela
43	SHILA NATH SINGH	95011242	MCPS SECTOR 21(II) ROHINI	1354503	Narela
44	RAM KUMAR	95011212	MCPS HOLAMBI KHURD GIRLS	1355084	Narela
45	Om prakash	95004611	Ncbs h block naraina	2160034	Karol Bagh
46	SUDHIR PRASAD SINGH	95024493	NPV J. J. CAMP NARAINA II	2160030	Karol Bagh
47	SUSHMA GOYAL	95004450	AB Shalimar Bagh	1354038	Keshavpuram
48	Ashok Kumar Tanwar	95012319	MCPS Shakurpur Village 2 (Boys)	1354020	Keshavpuram
49	RAJESHWARI VARSHNEY	95012048	MCPS SAWAN PARK	1354141	Keshavpuram
50	Radha Rani Bhattacharya (Coordinator)	Asst. Professor, DIET Rajinder Nagar			