



State Council of Educational Research and Training
(An autonomous organization of Govt. of NCT of Delhi)
Varun Marg, Defence Colony, New Delhi 110024
<http://scert.delhi.gov.in>

F.No.3(3)(xiii)/IIMK/INSET/SCERT/2022-23

Date: 11/8/23

CIRCULAR

Sub: Five Days Capacity Building Program for Heads of Schools/ Official of MCD at IIM Kozhikode during 21-25 August, 2023.

SCERT, Delhi is organizing a Five days Capacity Building Program for Heads of Schools/Official of MCD and a Teacher Educator of DIET from 21st August, 2023 to 25th August, 2023 at IIM Kozhikode. The goal of this program is to equip the participants with modern technology and to foster in them a professional attitude towards management and leadership.

Objectives of the program are to develop:

- Leadership skills
- Effective Communication and Team Management skills
- Skills of managing and sustaining change
- Mentoring and Counselling skills

Schedule of the program:

Date: 21 August to 25 August, 2023
Venue: IIM- Kozhikode
Departure: Delhi to Kozhikode by Air : 20 August, 2023
Arrival: Kozhikode to Delhi by Air : 25 August, 2023
Participants: 50 HoSs of MCD/ Official/ DIET faculty
Coordinator: Dr. Mohd Suhail, Asst. Professor, DIET R K Puram

The DDE (Zones) MCD concerned are hereby requested to ensure that all the participants whose name appears in the list are to be deputed to attend the training program without fail.

The ANNEXURE-A includes the list of participants for the training program.

This issues with the prior approval of the competent authority.

(Dr. Nahar Singh)
Joint Director (Academic)

Date: 11/8/23

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Copy to:

1. PS to Secretary (Education) / Chairperson, SCERT, Delhi
2. P.S. to Commissioner, MCD
3. P.A. to Director, SCERT, Delhi
4. P.A. to Director, Education, MCD
5. P.S to Additional Director Education, MCD
6. Principal DIET, R. K. Puram
7. WIM, SCERT
8. Guard File

(Dr. Nahar Singh)
Joint Director (Academic)

ANNEXURE--A

Sr. No	Name	Name of School	Zone
1.	Anju Sachdeva	MCPS JJ No. 1 Tagore Garden	West
2.	Indu Batra	MCPS Andrew GANJ	Central
3.	Mukesh Kumar Singh	MCPS Hastal Village No-I-II	West
4.	Rajender Swami	MCPS East Laxmi Market	Shahdara South
5.	Sujata Gupta	MCPS C-1 Janakpuri	West
6.	Asha Hans	MCPS Madipur Village	West
7.	Urmil Sehrawat	MCPS Amberhai	Najafgarh
8.	Bimal Prasad Singh	MCPS Meethapur Extn – II	Central
9.	Anjana Kumari	MCPS Ghitorni Girls	South
10.	Meenakshi Trehan	MCPS Mangolpuri F-1	Rohini
11.	Ved Kaur Dabas	MCPS Dwarka Sec. 4	Najafgarh
12.	Rekha Saini	MCPS Jevan Nagar	Central
13.	Sheela Jain	MCPS Satyavati Nagar	KeshavPuram
14.	Narayan Jee Jha	MCPS Meetha Pur Extn.	Central
15.	MD. Liyaqat Ali	MCPS Geeta Colony BLK-6	Shahdara South
16.	Devender Kumar	MCPS Sarai Jullena	Central
17.	Sonia Arora	MCPS Rajouri Extn.	West
18.	Yogita Thukral	MCPS B-2 Ashok Vihar	Keshav Puram
19.	Brajesh Kumar Jadon	MCPS Kardampuri – 1 st	Shahdara North
20.	Sneh Lata	MCPS Sewa Nagar N-Block	Central
21.	Sunita Rani	MCPS Gautam Nagar	South
22.	Deepa Tandon	MCPS Usmanpur 1 st	Shahdara North
23.	Sanjeet Kumar	MCPS Dwarka Sec. -3 Ph. – 1	Najafgarh
24.	Meenakshi	MCPS Bijwasan Girls	Najafgarh

25.	Naresh Kumar	MCPS Libaspur-II	Civil Line
26.	Vikram Singh	MCPS Jahangir Puri C – II	Civil Line
27.	Vinod Kumar Sharma	MCPS Rajeev Nagar I	Shahdara North
28.	Suman Jain	MCPS DDA Flats East of Loni Road Gen.	Shahdara North
29.	Suman Lata	MCPS Begumpur (Boys) – II	Narela
30.	Sanjeev Kumar	MCPS Sec A-6 PKT. 5	Narela
31.	Simmi Khanna	1212 Paschim puri	West
32.	Vijay Kumar	MCPS Rani Bagh Boys	Keshav Puram
33.	Vijay Kumar Jha	MCPS Kirari-II	Rohini
34.	Neelam Rani	MCPS Nagloi Village Inner-1	Rohini
35.	Rashmi	MCPS Aya Nagar Boys	South
36.	Rekha	MCPS Mehrauli Kothi Kale Khan	South
37.	Rachna Mohan	MCPS E Block Naraina	Karol Bagh
38.	Tiran Girotra	MCPS 22 Block West Patel Nagar (Boys)	Karol Bagh
39.	Sarwat Parveen	MCPS Vishal Enclave	West Zone
40.	Sarita Kumari	MCPS New J J Hastal No. 1-1	West Zone
41.	Abha Gupta	MCPS Dallu Pura – I	Shahdara South
42.	Archna	MCPS H.B. Gharoli- I	Shahdara South
43.	Shudhi Kumar Singh	MCPS Madanpur Khadar Ph-3 Boy	Central
44.	Santosh Kumar Chaurasia	MCPS Meethapur Village (Girls)	Central
45.	Satpal	MCPS Jai Rani Bagh, Padam Nagar (Co-Ed)	City SP
46.	Bachan Singh	MCPS Rouse Avenuc (Co-ed)	City SP
47.	Ms. Sujata Malik	Addl Director, Edn.	HQ
48.	Sh. H.S. Tomar	School Inspector	Central
49.	Ms. Sadhna Meena	School Inspector	Karol Bagh
50.	Dr. Mohd Suhail	Asst. Prof.	DIET R K Puram