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**STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING**  
(An Autonomous Organization of Education Department, GNCT of Delhi)  
VARUN MARG, DEFENCE COLONY, NEW DELHI- 110024  
<https://scert.delhi.gov.in>

F.No.3(3)(xxviii)/TGT/INSET/SCERT/2025-26/ 3638-46

Date: 06/06/25

**CIRCULAR**

**Subject: Five Days Continuous Professional Development Program for TGT English of the Directorate of Education (DoE), Delhi.**

SCERT Delhi is going to organize a Five Day Continuous Professional Development Program for English teachers of the Directorate of Education (DoE), GNCT of Delhi (List Attached) in association with Regional English Language Office(RELO).

**Objectives:**

- To understand Writing and main features ,Effective Writing- Elements such as Coherence, Cohesion , Unity, Clarity , Conciseness, Style and Tone along with Sample Student Essay and Resources.
- To understand Reading and reading skills, Pre-Reading strategies, Pre-teaching Vocabulary, While reading strategies, Post-reading strategies and Extension activities
- To develop practical teaching methods for using AI in literacy education to meet diverse student needs.
- To Promote ethical and critical use of AI, teaching students to use it as a learning aid

**Schedule of the program :**

**Date and Venue :** 09/06/2025 to 12/06/2025 at American Centre,24, Kasturba Gandhi Marg, Connaught Place, New Delhi

13/06/2025 at SCERT, Delhi

**No.of days:** 05

**Participants :** TGT English

**Total No. of participants:** 25

**Timings :** 9:30 am to 3.00 pm

**Reporting Time :** 9:30 am

**Name of the coordinator:** Ms Meenu Gupta

**Instructions:**

- Visitor/s will be screened at the main gate.
- Visitor must state clearly which program they are attending and where at the entry point.
- Visitor must exchange an ORIGINAL Photo ID for a visitor badge. They need to carry original ID ( Aadhar card/ Passport/EPIC/PAN card )
- Cell phone and Laptop/s are permitted. No Tabs are allowed.
- **Visitor/s must be informed, taking photos of mission compounds is strictly prohibited.**

*Meenu*

- Bluetooth must be disabled, use of hotspots not permitted. Not permitted to connect to USG networks or systems.
- All electronics must be screened.
- **VISITOR/S AT NO TIME CAN FIND THEMSELVES BEHIND THE TIMELINE.**
- Do not bring flash drives / pen drives and power banks.

Concerned authorities are requested to ensure that all the participants must attend the training program without fail and adhere to the instructions.

This issues with the prior approval of the Competent Authority.

**Dr. Mukesh Yadav**  
**Secretary (SCERT, Delhi)**

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Date 06/06/25

Copy to:

1. PS to Secretary (Education) /Chairperson SCERT
2. PS to Director (Education)
3. PS to Director (SCERT)
4. Addl DE (Schools), School Branch, DOE
5. Nodal Officer INSET Cell
6. S. O. (Acad.)
7. OS (IT to upload on MIS)
8. WIM SCERT
9. Guard file

**Dr. Mukesh Yadav**  
**Secretary (SCERT, Delhi)**

## LIST OF PARTICIPANTS

| SN O. | NAME               | DESIGNATION   | EMP ID   | SCHOOL NAME                                      | SCH ID  |
|-------|--------------------|---------------|----------|--------------------------------------------------|---------|
| 1     | Divya Gupta        | Tgt (English) | 20101466 | Ggsss, No.1, Tagore Garden, New Delhi            | 1515026 |
| 2     | Priyanka           | Tgt (English) | 20111401 | Gbsss No. 1, Model Town - Iii                    | 1309010 |
| 3     | Monika Khanna      | Tgt (English) | 20100668 | Govt.Co-Ed. Sec. School, West Azad Nagar School  | 1001194 |
| 4     | Charu Bhugra       | Tgt (English) | 19950248 | Ggsss, Shalamar Village                          | 1309023 |
| 5     | Garima Barolia     | Tgt (English) | 20111658 | Skv B (Ah) Shalimar Bagh                         | 1309032 |
| 6     | Seema Dabas        | Tgt (English) | 20233685 | Sv Fu Block Pitampura                            | 1411008 |
| 7     | Monica Sharma      | Tgt (English) | 20112277 | Sarvodaya Vidyalaya Fu Block Pitampura           | 1411008 |
| 8     | Anu Gupta          | Tgt (English) | 20111257 | Skv Anand Vihar                                  | 1001009 |
| 9     | Deepti             | Tgt (English) | 20225546 | Gskv ,H Block, Mangolpuri                        | 1412024 |
| 10    | Priti Goel         | Tgt (English) | 20211244 | Skv No 2 Madipur                                 | 1515024 |
| 11    | Sushil Kumar Saini | Tgt (English) | 20111087 | Sbv Delhi Cantt                                  | 1720001 |
| 12    | Sandhya            | Tgt (English) | 20170791 | Skv No.2 Khyala                                  | 1514013 |
| 13    | Neelam Saini       | Tgt (English) | 20200530 | Skv D Block Kamdhenu Mangolpuri                  | 1412025 |
| 14    | Anju               | Tgt (English) | 20111354 | Ggsss Bindapur                                   | 1618060 |
| 15    | Swati Verma        | Tgt (English) | 20221298 | Sarvodaya Vidyalaya, Sector-7, Rohini            | 1413074 |
| 16    | Neelanshi          | Tgt (English) | 20227927 | Ggsss Anandwas Kohat Enclave                     | 1411046 |
| 17    | Shikha Mittal      | Tgt (English) | 20111642 | Skv Sector 16 Pocket A Rohini Delhi              | 1413070 |
| 18    | Monika Jain        | Tgt (English) | 20226342 | Govt. Co-Ed. Secondary School, Sector-15, Rohini | 1413320 |
| 19    | Sunil Jangir       | Tgt English   | 20112044 | Gsv, Dakshinपुरi Ext.                            | 1923351 |
| 20    | Shikha             | Tgt (English) | 20190100 | Ggss, Nangli Sakrawati                           | 1822245 |
| 21    | Sonia Behl         | Tgt English   | 20071117 | Skv Mayur Vihar Phase 1 Pocket 4                 | 1002036 |
| 22    | Jyoti Lakra        | Tgt English   | 19961174 | S V Co Ed A2 Paschim Vihar                       | 1617003 |
| 23    | Deeksha            | Tgt English   | 20225472 | Skv Pushp Vihar, Sec- 1                          | 1923071 |
| 24    | Rakhi Chauhan      | Tgt English   | 20161329 | Skv Samalka                                      | 1821022 |
| 25    | Mamta Chugh        | Tgt English   | 20132701 | Skv JJ Colony Wazirpur                           | 1411034 |

*Hem*