

**STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING**  
(An autonomous body of Education Department, of Govt. of NCT of Delhi)  
VARUN MARG, DEFENCE COLONY, NEW DELHI-110024

**Subject: Implementation of staggered timings for Government Offices under GNCTD & MCD.**

Please find enclosed herewith order No. F.18/70/2024/GAD/Admn/51474 dated 18.11.2024 issued by the Dy. Secretary(GAD) regarding Implementation of staggered timings for Government Offices under GNCTD and MCD, in view of the severe air pollution level in Delhi during the winter months.

This is for your information and necessary action.

  
SECTION OFFICER (Admn)

Encls: As above

All Branch Incharge SCERT/B.Ed Division, Principal DIET  
(PP/KP/RN/MB/GH/RKP/DG/BNN/KKD).

No.F.7(1)/SCERT/Admn/10-11/2013 / 11038-77

Dated 20/11/24

Copy to:-

1. PS to Director SCERT
2. Joint Director, SCERT
3. Head of Office, SCERT
- ✓ 4. WIM
5. Guard file

  
SECTION OFFICER (Admn)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
GENERAL ADMINISTRATION DEPARTMENT  
LEVEL-II, A-WING, DELHI SECRETARIAT  
I.P. ESTATE, NEW DELHI -110002  
E-mail: [sgad@nic.in](mailto:sgad@nic.in)

Dated: 18/11/2024

F. No. 18/70/2024/GAD/Admn./ 51474

ORDER

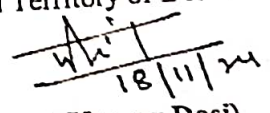
Sub: Implementation of Staggered Timings for Government Offices under GNCTD and MCD

In view of the severe air pollution levels in Delhi during the winter months, and as part of the measures under the Graded Response Action Plan (GRAP), the Hon'ble Lieutenant Governor of Delhi has directed the implementation of staggered office timings for offices under the Government of NCT of Delhi and the Municipal Corporation of Delhi.

Accordingly, the following office timings shall be effective in all offices under the Government of NCT of Delhi and the Municipal Corporation of Delhi until 28th February 2025:

- i. Offices under Municipal Corporation of Delhi (MCD): 8:30 AM to 5:00 PM
- ii. Offices under Government of NCT of Delhi (GNCTD): 10:00 AM to 6:30 PM

By Order and in the name of the  
Hon'ble Lieutenant Governor of the National Capital Territory of Delhi

  
(Piyush Kumar Dosi)  
Dy. Secretary (GAD)

To:

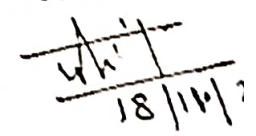
- i. Commissioner, Municipal Corporation of Delhi
- ii. All Additional Chief Secretaries, Principal Secretaries, Secretaries, HODs, Heads of Autonomous bodies under Government of NCT of Delhi

Dated: 18/11/2024

F. No. 18/70/2024/GAD/Admn./ 51474

Copy to:

- i. Principal Secretary to Hon'ble Lt. Governor, Raj Niwas, Delhi-110054
- ii. Additional Secretary to Hon'ble Chief Minister, Delhi Secretariat, New Delhi
- iii. Secretaries to all Hon'ble Ministers, Delhi Secretariat, New Delhi
- iv. Secretary to Hon'ble Speaker, Delhi Legislative Assembly, Old Secretariat, Delhi-110054
- v. Secretary to Hon'ble Dy. Speaker, Old Secretariat, Delhi-110054
- vi. Staff Officer to Chief Secretary, Delhi
- vii. Joint Secretary (UT), Ministry of Home Affairs, North Block, New Delhi - 110001
- viii. Managing Director, DMRC, Metro Bhawan, Barakhamba Road, New Delhi-110001
- ix. Deputy Secretary (I.T.), Department of Information Technology, GNCTD - to place a copy of this order prominently on the website of GNCTD
- x. Guard File

  
(Piyush Kumar Dosi)  
Dy. Secretary (GAD)