

ET. Br.

**MOST URGENT
PARLIAMENT MATTER**

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, OLD SECRETARIAT, DELHI - 54
(L.W. BRANCH/ QUESTION CELL)

circulate to all branches

F. No. DE 25(13)/2/LW/2016-17/ 2107-2167

Dated: 22/11/18

CIRCULAR

Keeping in view the upcoming Winter Session of Parliament from 11.12.2018 to 08.01.2019, all Branch Incharges are hereby requested to ensure that replies to questions are drafted carefully and got duly approved by the concerned Spl./Addl. Director of Education /RDEs/DDEs and sent through special messenger/e-mail to L.W. Branch so that final replies to questions may be submitted well in time.

The Questions will be sent through e-mail & mail and will also be uploaded on the Website of the DoE. The DDEs/ADEs and all other officers of the DoE are requested to depute an officer /official, who shall regularly check the website of the Directorate of Education (www.edudel.nic.in) for Questions and related communications of this Branch. The replies must be sent through e-mail to suptd.lw@gmail.com followed by the signed Hard Copy.

Further, all DDEs/ADEs will function as Nodal Officers during the session and shall furnish their telephone nos., Mobile nos. and residential addresses to this Branch. All the branches of Directorate of Education will appoint a Nodal Officer who shall remain available on all working days w.e.f. 11.12.2018 to 08.01.2019 including Saturdays. The Nodal Officers shall also be available in their offices till 07.00 PM during the above said period for timely disposal of the questions

This issues with the prior approval of the Competent Authority.

(MARCEL EKKA)
Consultant/Addl.DE(L.W.)

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Copy forwarded for information and necessary action to:-

1. RDEs Concerned.
2. DDEs Concerned.
3. All Branche - Incharges of the Dte. of Education.
4. PPS to Secretary (Education).
5. P.S to Director of Education.
6. P.S. to Spl. Secretary of Education (Vigilance/PSB/CTB/L&E).
7. P.S. to Spl. Director of Education (Admn).
8. Incharge (Computer Cell), Dte. of Education.
9. Guard file.

(MARCEL EKKA)
Consultant/Addl.DE(L.W.)

