STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING (An Autonomous Organisation of Education Department, GNCT of Delhi) VARUN MARG, DEFENCE COLONY, NEW DELHI-110024

F.No.3(5)(V)/Order/Circular/Acad./SCERT/2022-23/93/9-28 Date:21-09-2022

Order

For ensuring smooth conduction of the training programmes and workshops at SCERT/DIETs level, it is hereby ordered that Academic Branch, SCERT will look after the work of placing orders for food (viz. lunch, refreshment, high tea, tea etc.) to approved vendors and their payments as per procedure being followed by Care-taking branch, SCERT during conduction of routine training programmes and workshops with immediate effect.

However, the work of food tendering, arrangements in large events (viz. at Thyagraj Stadium, during visits of delegations etc.) alongwith other regular works will continue to be looked after by the Care-taking branch, SCERT. Academic Branch, SCERT will continue to follow its present process for submission of file through J.D.-Academic.

This issues with the prior approval of Director, SCERT.

(Dr.Nahar Singh) Joint Director - Academic

F.No.3(5)(V)/Order/Circular/Acad./SCERT/2022-23/

Date:21-09-2022

- 1. PS to Director, SCERT Delhi.
- 2. PA to Joint Director, SCERT Delhi.
- 3. Deputy Director, SCERT Delhi.
- 4. OSD-Estate, SCERT Delhi.
- 8. Asstt. Director (Training), SCERT/WIM, SCERT Delhi.
 - 6. Asstt. Director (Academic), SCERT.
 - 7. All Principals DIETs/Principal B.Ed. Division, SCERT Delhi.
 - 8. All Branches at SCERT Hdqr.
 - 9. S.O.-CTB SCERT with the directions to share detailed process of the concerned work in writing with S.O.-Academic Branch, SCERT for smooth execution of the work.

10. Order file/Guard file.

Joint Director - Academic